



**Executive Committee Meeting
October 19, 2016
Burlingame, CA**

Present: P. Greiner, S. Ziehm A. Berman (excused), A. Martanegara, D. Tavernier, P. McFarland
Recorded by K. Warner, Secretary

Topic	Time	Discussion/Conclusion	Action Needed
Call to Order	1230	<ul style="list-style-type: none"> i. Approval of Agenda ii. Approval of Minutes October 3, 2016 	<ul style="list-style-type: none"> i. Approved ii. Submitted for review – pending approval Nov. 2017 meeting
Officer Reports			
President Report – P. Greiner		<ul style="list-style-type: none"> i. P. Greiner and R. Nelson appointed to Substantive Change Subcommittee for WASC. Reported that WASC is now looking at college/university culture that supports both graduate and DNP programs prior to granting approval. WASC is increasing interest in nursing programs during their accrediting process. ii. Dissemination of CACN White Papers/Position statements; preliminary discussion on the most effective means to share the work of CACN with other professionals both statewide and nationally. iii. Promotion of CACN iv. RWJF – Building a Culture of Health commitment. http://www.rwjf.org/en/how-we-work/building-a-culture-of-health.html 	<ul style="list-style-type: none"> i. Ongoing updates to EC and Membership on points of interest. ii. Will review position statements of ACNL as template for ongoing and broad dissemination. iii. Develop one page template to advertise/explain the Mission/Vision of CACN and the number of schools represented. iv. Disseminate broadly

President-Elect Scott Ziehm		i. Spring CACN conference: Program Committee membership – Tanya Altman, Edith Jenkins-Weinrub and Debbie Tavernier	i. Ongoing updates – topics, speakers etc.
Past President Report-Audrey Berman		i. Nomination committee – provided report on status and request for 3 members on committee. Two open positions: secretary and member-at-large	i. Provide report, request for members for committee and interested members for positions – will share at Business meeting
Secretary Report – Kris Warner		i. Spring 2016 Business Meeting minutes ii. Archival of 2015-2016 EC meeting minutes	i. Submitted minutes from Spring Business meeting for posting on CACN website – will request members review online and respond. ii. All 2016 EC meeting minutes submitted along with associated documents for archiving. 2015 minutes will be reviewed to assure that all relevant information has been submitted and archived.
Treasurer Report – A. Martanegara		i. 2015-16 Budget reviewed	i. Approved – unanimously ii. Will share approved budget with members
Member at Large – Debbie Tavernier		i. Position Statements – none currently under review/revision; will formulate review committees as needed.	i. Members to vote at Business meeting regarding support of authentic academic-practice partnerships.
Executive Officer – Pat McFarland		i. <i>Healthy Nurse Healthy Nation</i> ; new effort by ANA to promote safe and healthy personal and professional practices by RNs and nursing students. Members were encouraged to join this effort and disseminate this information to other nurses/students http://www.nursingworld.org/MainMenuCategories/	i. Disseminate campaign information and website to nurse colleagues and nursing students. ii. none

		ii. WorkplaceSafety/Healthy-Nurse New BRN Executive Officer Dr. Joseph Morris – many CACN members have expressed positive assessment of Dr. Morris and his quality improvement efforts with the BRN.	
New Business		i. Included in Business meeting minutes	i. See Business meeting agenda - minutes
Old Business		i. Included in Business meeting minutes	i. See Business meeting agenda - minutes
Next Meeting		i. November 7, 2016 0930	i. Conference call instructions to follow
Adjournment	1330		