

**California Association of Colleges of Nursing (CACN)
Business Meeting
November 2, 2015**

Present: A. Berman, P. Greiner, M. Wickman, and D. Tavernier. CACN membership attendance roster attached.
Recorded by M. Wickman

Topic	Time	Discussion/Conclusion	Action Taken/Needed
Welcome Approval of Agenda Approval of Minutes	3:48pm	<ul style="list-style-type: none"> i. Approval of Agenda ii. Approval of Minutes dated April 24, 2015 	<ul style="list-style-type: none"> i. Agenda approved, no additions ii. Approved without revisions.
Officer Reports			
President Report – Audrey Berman	3:55pm	<ul style="list-style-type: none"> i. Two logo drawing submissions received and presented to membership, but not accepted as an appropriate logo match for CACN. ii. Video welcome and report provided from David Vlahov, Dean UCSF and AACN Board Member. Vlahov talked about the 10th anniversary of DNP programs (270 programs with increased focus now on post baccalaureate DNP programs). Discussion regarding healthcare reform and Academic Health Centers. AACN commissioned a report in conjunction with a series of interviews that highlight the role of nurses in responding to the Future of Nursing report and Accountable Care Organizations. January AACN doctoral program conference (1/21-1/23/16) will be held in Naples, Florida this year. iii. A. Berman reported that Judy Karshmer sends her hello and that she is continuing to work on the position statement related to joint BRN and CCNE accreditation reports. Members asked to look for the upcoming restructured AACN residency program statement. Residency changes include ADN nurse eligibility and community focus for residency placements as well as acute care. iv. Pat McFarland has reported an increased number of non-California schools requesting CACN membership and requested that we look at our membership guidelines. Level of membership (3 categories) include regular institutional members, associate institutional members, and affiliate 	<ul style="list-style-type: none"> i. The call for logo submission with guidelines will be resubmitted to schools via email and will be available on the CACN website. ii. Watch for upcoming AACN commissioned report. iii. Watch for upcoming CCNE report regarding restructured residency programs. iv. Group reaffirmation of current membership category structure in responding to out-of-state membership requests and support for an additional membership requirement of current

		<p>institutional members. Discussion regarding need for regionally and national accreditation as a requirement for CACN membership.</p> <p>v. “Helpful Hints for Individual Schools When Working with BRN Members” paper distributed to members with bulleted points from Catherine Todero’s spring conference presentation. Some members found particular items of the document problematic, particularly if seen as being generated by CACN.</p>	<p>regional and/or national accreditation. Per the bylaws, if a program is in the start-up phase, the administrative head of the program can be assigned CACN affiliate member status.</p> <p>v. Document to be sent back to membership for suggested changes/feedback on the <i>Working with the BRN</i> statement.</p>
President-Elect Phil Greiner	4:15pm	<p>i. Spring Meeting scheduled in San Diego on April 14 - 16, 2016. Topic is: “Where will you be in four years? Programing to include succession planning and attracting graduate students to your program and retaining them as future faculty. Membership agreed that this is a significant topic with upcoming multiple dean/director retirements.</p> <p>ii. P. Greiner requested members for spring conference planning committee.</p> <p>iii. The structure for the conference is to have one half day for deans/director and one day for faculty and graduate students. A change in program focus is occurring in accordance with what AACN has done nationally in including graduate students in focused programming. Members also encouraged to bring their leadership team to conferences. A. Berman discussed ongoing CACN strategic planning process with a half day meeting preceding spring conference.</p>	<p>i. Membership requested that conference dates not conflict or be back-to-back with other scheduled conferences.</p> <p>ii. Members interested in being on the spring conference planning committee requested to contact A. Berman or P. Greiner.</p> <p>iii. Membership support for being inclusive of students, assistant deans/directors, and faculty leaders in CACN conferences.</p>
Past President Report- Audrey Berman for Cindy Greenberg	4:30	<p>i. A. Berman requested Nominating Committee volunteers on behalf of C. Greenberg. Two members are to be selected who are representative of different geographical locations and diverse schools. Two positions are open in the 2016 elections: Treasurer and President-Elect</p>	<p>i. Members interested in being on the Nominating Committee are to contact C. Greenberg.</p>
Treasurer Report – Mary Wickman	4:45	<p>i. Nurse Educator Scholarship recipient recognized. Only one application received, we could have awarded three more. Tara Davilla from CSU, Dominguez Hills, was awarded a \$1,000 scholarship. Feedback solicited from membership as to why more students didn’t apply. Members responded that they did not know about the application cycle.</p> <p>ii. Fiscal years 2014-15 and 2015-2016 presented (see attached PowerPoint) with focused discussion of 2015-16 finances.</p>	<p>i. Deans/directors to look for information about the next fall scholarship application cycle via email and on the CACN website. The scholarship targets graduate students who want to teach at a baccalaureate level.</p> <p>ii. Moved/seconded/passed to suspend the bylaws IV.3 that states that the revision</p>

		<p>Total revenue was \$46,000 and total expenditures \$51,750, with a negative net balance of \$4,700. Discussion regarding revenue generating strategies such as increased school membership fees, increased CACN membership, and increased conference fees. Such strategies are intended to maintain budget neutral finances during years when CACN does not sponsor joint CACN/Co-ADN conferences. M. Wickman suggested dues increase of \$50 to 100 dollars with voiced support of \$100 dues increase (\$450) to occur this fall. Membership voiced support of the development of a structured CACN mentoring program in conjunction with increased dues.</p> <p>iii. Other discussion points included the support of the ongoing ACNL management agreement and increase of conference fees to \$300 for deans/directors/assistant directors, \$150 for faculty, and \$75 for graduate students</p>	<p>of the dues structure is to be determined in spring by majority vote in order to vote on the proposed increase now. Motion approved to accept retroactive membership fees increase this fall. The Executive Committee should consider whether the spring date is desirable and to clarify the meaning of dues “structure” in the by-lawsW. Smolich to generate revised invoices that will be sent to school members in the amount of \$450.</p> <p>iii. Conference planning committee to follow up on increased conference rates discussion with tiered amounts for deans/directors, faculty, and students.</p>
Member at Large – Debbie Tavernier	4:55pm	i. Bylaws revisions were approved by previous electronic vote.	i. Bylaw revisions will be posted on the CACN website.
Other Reports	5:00pm	<p>i. Revised: Support for Full Academic Privileges for Doctorally Prepared Academics (A. Berman). Statement presented for approval of the updated position statement. Member dialog supported the ongoing need for continued support of DNP nursing faculty through a variety of support strategies including clear RTP structures and processes, scholarship models, and DNP faculty mentoring. Challenges for deans and directors include frequent administrative leadership changes and the associated need for educating new administration regarding the practice doctorate. Models such as the Boyer model can be used in redefining RTP requirements related to scholarship and research definitions.</p> <p>ii. New: Support of Maximized Utilization of Healthcare Simulation to Provide High Quality Clinical Hours in Undergraduate and Graduate Education (M. Wickman and Miyo Minato). Presentation of the process of the simulation position statement development and CACN and BRN perspective on simulation hour increase supported by the NCSBN study.</p>	Position statements to be distributed electronically to full membership for input and approval. We also need a policy regarding how often position statements are reviewed.

		<ul style="list-style-type: none"> iii. Revised: In Support of Succession Planning for Academic Leaders (M. Wickman). Revisions included the inclusion of updated references and the Health<i>Impact</i> faculty team leader role. iv. New: Innovation in Academia (R. McLeod). v. New: BSN as Entry Into Practice for Professional Nursing (S. Singh-Carlson). Should the BSN be a separate license (and exam) or a certification? Should the BSN be required within a certain number of years after the ADN? vi. Others in process or needing revision include National certification in lieu of BRN Program Visits and BSN in 4-year Institutions. 	
New Business		<ul style="list-style-type: none"> i. Employer and Endorsement Issue with RN Licensure before graduation (R. Nelson) ii. Repealing 30 unit option (R. Nelson) 	<ul style="list-style-type: none"> i. Insure that students who test before graduation are aware of any possible challenges being employed ii. Would require a sponsor for a bill to change this requirement.
Member Forum		<p>New deans/directors introduced. Challenges with BRN/NEC interpretation/enforcement or regulations discussed (e.g. PHN certification prior to degree).</p>	
Adjournment			