

California Association of Colleges of Nursing

Date: 12-7-2017

PROPOSED BYLAW CHANGES

This document represents the proposed 2018 bylaw changes recommended by the Bylaws Committee and Board of Directors. This message constitutes the required 30-day notice of proposed bylaw changes per Article XIII of the CACN Bylaws. The membership will be asked to vote electronically on these proposed Bylaws via SurveyMonkey the week of February 26<sup>th</sup>.

Article	Current Language	Proposed Language	Discussion/Rationale
V. Officers	1. Officers will consist of a President, President-Elect, Secretary, and Treasurer, each elected for a term of two years. A Member-at-Large will also be elected every two years to serve on the Executive Committee. A representative of the Management Company for CACN serves as an ad hoc member of the Executive Committee as well. The Past-President will serve a minimum of one year following a two-year term, to be a resource to the Board. The total number of years for the President position would be a five year commitment (two as President-Elect, two as President, one to two as Past-President).	2. Officers will consist of a President, President-Elect, Secretary, and two Members-at-Large, each elected for a term of two years. A representative of the Management Company for CACN serves as an ad hoc member of the Executive Committee as well. The total number of years for the President position would be a four-year commitment (two as President-Elect and two as President).	<p>The treasury work was being completed by the Management Company for CACN.</p> <p>One key function of the President Elect is to lead the Program Committee as Chair. A second Member at Large is needed to assist the President Elect with educational initiatives, to function as the program committee co-chair, and other activities as delegated by the executive committee.</p> <p>A five-six year commitment by the President – two as President Elect, two as President and one-two as Past President may not be a feasible time commitment.</p>
Article	Current Language	Proposed Language	Discussion/Rationale
V. Officers	3. Officers may serve two consecutive terms (maximum 6 continuous years for President-Elect).	3. Officers may serve two consecutive terms (maximum 4 continuous years).	Deleted six – that is amount of time for the only for the President.

Article	Current Language	Proposed Language	Discussion/Rationale
V. Officers	4. Elections will take place prior to or at the Spring meeting for the next term of office. Voting will be conducted by electronically submitted, web-based, or secret ballot and the results will be announced before the closure of the Spring meeting. President-Elect and Treasurer elections will take place in the even years, and Secretary and Member-at-Large elections will take place in the odd years.	4. Elections will take place prior to or at the Spring meeting for the next term of office. Voting will be conducted by electronically submitted, web-based, or secret ballot and the results will be announced before the closure of the Spring meeting. President-Elect and Member-at-Large (Two) elections will take place in the even years, and Secretary and Member-at-Large (One) elections will take place in the odd years.	Omitted the treasurer, and added the second member at large position.
Article	Current Language	Proposed Language	Discussion/Rationale
V. Officers	7. After an officer completes no more than two (2) consecutive terms (3 terms if President), at least two (2) years must elapse before he/she can be elected to serve on the Executive Committee.	7. After an officer completes no more than two (2) consecutive terms, at least two (2) years must elapse before he/she can be elected to serve on the Executive Committee.	Two terms for all Executive Committee positions.
Article	Current Language	Proposed Language	Discussion/Rationale
IX.	<p>Functions of the Treasurer</p> <ol style="list-style-type: none"> <li>1. Works in collaboration with the management company to provide oversight of: <ol style="list-style-type: none"> <li>1.1. Billing the membership for organizational dues.</li> <li>1.2. Collecting and recording the dues.</li> <li>1.3. Monitoring accounts and managing the budget.</li> <li>1.4. Organization's accounts payable and receivables.</li> <li>1.5. Semi-annual and annual</li> </ol> </li> </ol>	None	Omitted the position description which will no longer exist.

	<p>budget reports.</p> <p>1.6. Ensure that reports are prepared for the Internal Revenue Service and other regulatory agencies as required/needed.</p>		
Article	Current Language	Proposed Language	Discussion/Rationale
<p><b>Replacement IX.</b></p>	<p>Functions of the Member-at-Large I</p> <ol style="list-style-type: none"> <li>1. Oversee periodic review of the Bylaws.</li> <li>2. Oversee periodic review of the organization website.</li> <li>3. Other activities as delegated by the Executive Committee.</li> </ol>	<p>The Nominating Committee shall consist of 3 members and be appointed by the President and represent geographic and programmatic distribution of the membership. The Nominating Committee will prepare a slate that represents geographic and programmatic distribution of the membership whenever possible. The past president will chair the nominating committee in the year(s) that they serve. Otherwise, the president will appoint one of the three members to chair the committee.</p>	<p>Specifies Member-at-Large I (one)</p>
Article	Current Language	Proposed Language	Discussion/Rationale
<p>X.</p>	<p>Functions of the Member-at-Large II</p> <p>None</p>	<p><b>X. FUNCTIONS OF THE MEMBER-AT-LARGE (Two)</b></p> <ol style="list-style-type: none"> <li>a. Assist with educational initiatives (Program Committee)</li> <li>b. Function as Program Committee Co-Chair</li> <li>c. Other activities as delegated by the Executive Committee</li> </ol>	<p>Define the role of the second member-at-large</p>

Article	Current Language	Proposed Language	Discussion/Rationale
XI.	<p>1. Meetings will be held at least twice a year in the Spring and Fall in a geographic area determined by the Officers.</p> <p>2. A quorum is simple majority of the total membership. Of those voting, a simple majority of the membership voting as determined by who is approved by the membership list and yea, nay or abstain voting of each shall determine the vote.</p> <p>3. Special meetings may be called if necessary.</p>	<p>a. Meetings will be held at least twice a year in the Spring and Fall in a geographic area determined by the Officers.</p> <p>b. A quorum is simple majority of the total membership. Of those voting, a simple majority of the membership voting as determined by who is approved by the membership list and yea, nay or abstain voting of each shall determine the vote.</p> <p>c. Special meetings may be called if necessary.</p>	Numbering changed to alpha
Article	Current Language	Proposed Language	Discussion/Rationale
XII. 2.2	<p>2.2 The Nominating Committee shall consist of 3 members and be appointed by the President and represent geographic and programmatic distribution of the membership, whenever possible members The Nominating Committee will prepare a slate which represents geographic and programmatic distribution of the membership whenever possible. The past-president will chair the nominating committee in the year(s) that they serve. Otherwise, the president will appoint one of the three members to chair the committee.</p>	<p>2.2 The Nominating Committee shall consist of 3 members and be appointed by the President and represent geographic and programmatic distribution of the membership, whenever possible. The Nominating Committee will prepare a slate that represents geographic and programmatic distribution of the membership whenever possible. The president will appoint one of the three members to chair the committee.</p>	Clearer language to describe the content.

Article	Current Language	Proposed Language	Discussion/Rationale
X. 2.3	2.3 The Program Committee shall consist of 4 members, two of whom will be the President-Elect and Member-at-Large. The President will appoint the other two members of the committee. The term of service for the two appointed Program Committee members will be two years, to be appointed in alternate years, to provide consistency in program planning.	2.3 The Program Committee shall consist of 4 members, two of whom will be the President- Elect and Member-at-Large (Two). The President will appoint the other two members of the committee. The term of service for the two appointed Program Committee members will be two years, to be appointed in alternate years, to provide consistency in program planning.	Added the word (Two) to the Member-at-Large position.